

Are you thinking about volunteering in the classroom or go as a chaperone on a Field Trip?

You need to complete a background check EVERY SCHOOL YEAR!!!

You will need to complete this process ASAP because it does take up to 2 weeks to go through. If this is not complete by the day of the field trip, unfortunately, you will not be able to chaperone with the class

It will look like a job application, but it is not. If you have any trouble, please let me know or you can call the ladies in the office!

1. Go to the following link: <https://www.kellerisd.net/Page/244>
2. Click on "Click Here Fill Out Volunteer Application"
3. Everyone creates a new account-complete all parts before continuing to set up your account (even if you have completed a background check before!)
4. Disclaimer page-click accept
5. Under JOBS tab, click on job search and select VOLUNTEER and submit
6. Click View/Apply next to listed Volunteer position
7. Fill in all parts under MY APPLICATION tab in the upper left and fill in all parts that apply to be a volunteer-and no, you do not have to upload a resume or anything else, just click NEXT! **You will need your SSN and Driver's license number for the background check information.**
8. When you get to "Almost Done," just click NEXT and click on view/apply, then click on "APPLY for this job" (job title should say Volunteer). If View/Apply screen comes back, it should say YES that you have applied, and you are done.

When it has been processed, you should get an email saying Congratulations, you have been approved to volunteer! If you get this email, let us know in the office so that we can ensure that it has been loaded into our system.

